



Kankakee County Sheriff Office

Job Title:	Uniformed Correctional Officer	Job Category:	Law Enforcement
Department/Group:	Sheriff's Office		
Location:	Public Safety Complex and KCDC	Travel Required:	Travel Required
Level/Salary Range:	\$40,311 Starting Salary	Position Type:	Full time Union
HR Contact:	Rob Schultz	Date Posted:	07/01/2017
Will Train Applicant(s):	State Corrections PTI and On the Job Training	Posting Expires:	Open ended
External Posting URL:	http://kankakeecountysheriff.com/career-information/		

Applications Accepted By:

FAX OR EMAIL:

Not accepted by fax or email
Applications can be personally dropped off at Sheriff's Office

MAIL:

Assistant Chief Rob Schultz
Kankakee County Sheriff Office
3050 S. Justice Way
Kankakee, IL 60901

Job Description

ROLE AND RESPONSIBILITIES

Under general supervision a Corrections Officer will perform work of routine difficulty in overseeing and securing detainees within the Kankakee County Sheriff Office. The varied work the officer will accomplish:

- Enforcing rules and regulations and maintaining order of detainee population
- Escorting and supervising detainee's throughout detention centers
- Transporting and supervising detainee's to and from court and medical appointments
- Detainee court records are kept daily

Physical Requirements

While performing the duties of the job, the officer will be required to:

- Sit, stand and walk
- Climb heights (stairs)
- Familiarity of computers
- Reach above shoulder level, crouch, kneel, balance, push/pull and carry up to 150 pounds.
- Ability to maintain an above average physical condition and able to physically maintain control of an Detainee.

Work Environment

Work is performed in a detention facility and an outdoor setting with a high noise level. Exposure to natural weather conditions and temperatures, various dusts, smoke and mists, and normal debris and hazards may occur while performing outdoor duties. Work occasionally involves personal danger. Call out, irregular hours, night shift, weekend and holiday work is required.



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QUALIFICATIONS AND EDUCATION REQUIREMENTS

- US Citizen
- 18 years old
- High School Diploma or G.E.D
- Valid Driver's license
- Pass background comprehensive investigation
- Must not have received a dishonorable or undesirable discharge from the Armed Forces of the United States

PREFERRED SKILLS

- Demonstrate regular and reliable attendance
- Work well with other officers and fully participate in a team oriented environment.
- Ability to react quickly and calmly in a emergency
- Ability to understand oral and written instructions
- Project positive support of the KCSO and all County organizations at all times

ADDITIONAL NOTES

Offer monetary incentives for Education, Non-Smoking, Physical Fitness, FTO, First Responders and Shift Differential.

Reviewed By:	Name <i>[Signature]</i>	Date:	Date 9/20/17
Approved By:	Name <i>[Signature]</i>	Date:	Date 9/20/17
Last Updated By:	Name <i>[Signature]</i>	Date/Time:	Date/Time 9/20/17