



## Kankakee County Sheriff Office

<b>Job Title:</b>	Uniformed Correctional Officer	<b>Job Category:</b>	Law Enforcement
<b>Department/Group:</b>	Sheriff's Office		
<b>Location:</b>	Public Safety Complex and KCDC	<b>Travel Required:</b>	Travel Required
<b>Level/Salary Range:</b>	48,633.81 Starting Salary	<b>Position Type:</b>	Full time
<b>HR Contact:</b>	Rob Schultz	<b>Date Posted:</b>	07/01/2017 (Updated 12/19, 07/22, 12/22)
<b>Will Train Applicant(s):</b>	State Corrections PTI and On the Job Training	<b>Posting Expires:</b>	Open ended
<b>External Posting URL:</b>	<a href="http://kankakeecountysheriff.com/career-information/">http://kankakeecountysheriff.com/career-information/</a>		
<b>Applications Accepted By:</b>			
<b>FAX OR EMAIL:</b> Not accepted by fax or email Applications can be personally dropped off at Sheriff's Office		<b>MAIL:</b> Assistant Chief Rob Schultz Kankakee County Sheriff Office 3050 S. Justice Way Kankakee, IL 60901	
<b>Job Description</b>			
<p><b>ROLE AND RESPONSIBILITIES</b></p> <p>Under general supervision a Corrections Officer will perform work of routine difficulty in overseeing and securing detainees within the Kankakee County Sheriff Office. The varied work the officer will accomplish:</p> <ul style="list-style-type: none"> <li>• Enforcing rules and regulations and maintaining order of detainee population</li> <li>• Escorting and supervising detainee's throughout detention centers</li> <li>• Transporting and supervising detainee's to and from court and medical appointments</li> <li>• Detainee court records are kept daily</li> </ul> <p><b>Physical Requirements</b></p> <p>While performing the duties of the job, the officer will be required to:</p> <ul style="list-style-type: none"> <li>• Sit, stand and walk</li> <li>• Climb heights (stairs)</li> <li>• Familiarity of computers</li> <li>• Reach above shoulder level, crouch, kneel, balance, push/pull and carry up to 150 pounds.</li> <li>• Ability to maintain an above average physical condition and able to physically maintain control of a Detainee.</li> </ul> <p><b>Work Environment</b></p> <p>Work is performed in a detention facility and an outdoor setting with a high noise level. Exposure to natural weather conditions and temperatures, various dusts, smoke and mists, and normal debris and hazards may occur while performing outdoor duties. Work occasionally involves personal danger. Call out, irregular hours, night shift, mandatory overtime, weekend and holiday work is required.</p>			



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### QUALIFICATIONS AND EDUCATION REQUIREMENTS

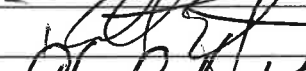

- US Citizen
- 18 years old
- High School Diploma or G.E.D
- Valid Driver's license
- Must have a Valid FOID card through the State of Illinois
- Pass background comprehensive investigation
- Drug and Alcohol free environment
- Must not have received a dishonorable or undesirable discharge from the Armed Forces of the United States

### PREFERRED SKILLS

- Demonstrate regular and reliable attendance
- Work well with other officers and fully participate in a team oriented environment.
- Ability to react quickly and calmly in a emergency
- Ability to understand oral and written instructions
- Project positive support of the KCSO and all County organizations at all times

### ADDITIONAL NOTES

Offer monetary incentives for Education, Non-Smoking, Physical Fitness, FTO, First Responders and Shift Differential.

Reviewed By:	Rob Schultz	12/01/2022	
Approved By:	Chad Kolitwenzew	12/01/2022	
Last Updated By:	Chad Kolitwenzew	12/01/2022	