



Job Title:	Uniformed Correctional Officer	Job Category:	Law Enforcement
Department/Group:	Sheriff's Office		
Location:	Public Safety Complex and KCDC	Travel Required:	Travel Required
Level/Salary Range:	\$49,849.66 \$23.96hr	Position Type:	Full-Time
HR Contact:	Marlin Woods	Date Posted:	07/01/2017 (Updated 12/19, 07/22, 12/22, 04/24)
Will Train Applicant(s):	State Corrections PTI and On the Job Training	Posting Expires:	Open Ended
External Posting URL:	https://kankakeecountysheriff.com/		

Applications Accepted By:

FAX OR EMAIL:

Not accepted by fax.
Applications can be personally dropped off at the Sheriff's office or emailed.

MAIL:

Assistant Chief Marlin Woods
Kankakee County Sheriff's Office
3050 S. Justice Way
Kankakee, IL 60901

Job Description

ROLE AND RESPONSIBILITIES

Under general supervision a Correctional Officer will perform work of routine difficulty in overseeing and securing detainees within the KCSO. The varied work the officer with accomplish:

- Enforcing rules and Regulations, Maintaining order of detainee population.
- Escorting and supervising detainee's throughout detention centers.
- Transporting and supervising detainee's to and from Court and outside appointments.
- Detainee court records

Physical Requirements

- Sit, Stand and walk
- Climb heights (Stairs)
- Familiarity of computers
- Reach above shoulder level, crouch, kneel, balance, push/pull and carry up to 150 Pounds.
- Ability to maintain an above average physical condition and able to physically maintaining control of a detainee.

Work Environment

Work is performed in a detention facility and an outdoor setting with high noise lever. Exposure to natural weather conditions and temperatures, various dust, smoke and mists, normal debris and hazards may occur while performing outdoor duties. Work occasionally involves personal danger. Call out, irregular hours, night shift, mandatory overtime, weekend and holiday work is required.



QUALIFICATIONS AND EDUCATION REQUIREMENTS

- US Citizen
- 18 Years old
- High School Diploma
- Valid Driver's license
- Must be able to obtain or have a valid FOID card through the State of Illinois
- Pass Background investigation
- Drug, Alcohol and Tobacco free environment
- Must not have received a dishonorable or undesirable discharge from the Armed Forces of the United State of America.

PREFERRED SKILLS

- Demonstrate regular and reliable attendance
- Work well with other officers and fully participate in team oriented environment
- Ability to react quickly and calmly in an emergency
- Ability to understand oral and written instructions
- Project positive support of the KSCO and all County organizations at all times

ADDITIONAL NOTES

- Offer monetary incentives for Education, Non-Smoking, Physical Fitness, FTO, First Responders and shift differential.

Reviewed By:	Name <i>[Signature]</i>	Date:	Date 4/18/2024
Approved By:	Name <i>[Signature]</i>	Date:	Date 4/18/2024
Last Updated By:	Name <i>[Signature]</i>	Date/Time:	Date/Time 4/18/2024